



# **RAGAS DENTAL COLLEGE & HOSPITAL**

(Unit of Ragas Educational Society)  
Recognized by the Dental Council of India, New Delhi  
Affiliated to The Tamilnadu Dr. M.G.R. Medical University, Chennai  
2/102, East Coast Road, Uthandi, Chennai - 600 119. INDIA.  
Tele : (044) 24530002, 24530003 - 06, Principal (Dir) 24530001  
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## **RAGAS DENTAL COLLEGE AND HOSPITAL**

### **ACADEMIC CURRICULUM ENRICHMENT BOARD**

#### **MINUTES OF MEETING**

**2017-2021**



# RAGAS DENTAL COLLEGE & HOSPITAL

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## ACADEMIC AND CURRICULAM ENRICHMENT BOARD AND DENTAL EDUCATIONAL UNIT

CHAIRPERSON	Dr.N.S.Azhagarasan
MEMBER SECRETARY	Dr.K.V.Arun
OTHER MEMBERS	Dr.Umadevi.M Dr.Jayanthi.M Dr.Vikraman.B Dr.Jayakrishnakumar.S Dr.Jayaraman.P Dr.Swaminathan.R Dr.Ramya Arun Dr.Anand.D Dr.M.K.Anand Dr.Swama Alamelu
LIBRARY ADMINISTRATOR	Dr.Sangeetha.R



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## INTERNAL COMPLAINT AND FEEDBACK COMMITTEE

CHAIRPERSON	Dr.N.S.Azhagarasan
MEMBER SECRETARY	Dr.Anil Kumar.R
OTHER MEMBERS	Dr.C.S.Karumaran Dr.Hariharan.R Dr.Masilamani.F Dr.Poornima.V Dr.Nirmala.C Dr.Santhoshraj.S Dr.Sireemogana.S Dr.Swetha.Godde Dr.Pavithra.R.S Dr.Divyalakshmi.D



  
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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 1

Venue – Board Room, Administrative office block

Date - 09 /01 / 2017

Ragas Dental College and Hospital

The Academic and Curriculum Enrichment Board /Dental Education Unit of Ragas Dental College and Hospital was constituted with the following members:

Chairperson – Prof. Dr. N.S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Jayanthi.M
3. Prof. Dr. Vikraman.B
4. Prof. Dr. Jayakrishnakumar.S
5. Prof. Dr. Jayaraman.P
6. Prof. Dr. Swaminathan.R
7. Prof. Dr. M.K.Anand
8. Prof. Dr. Ramya Arun
9. Prof. Dr. Anand. B
10. Prof. Dr. Swarna Alamelu

The member secretary of the ACEB Dr.K.V. Arun called the meeting to order. All the members of the board were welcomed and appraised of the constitution and the working principles of the committee.

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The primary role of the Academic and Curriculum Enrichment Board is to ensure that the implementation of the curriculum put forth by the Dental Council of India and the state university is carried out. The Board by itself cannot alter the basic structure of the curriculum.

### AGENDA

- It was resolved in the first meeting that the ACEB will oversee the academic and clinical activities of the college in terms of its adherence to syllabus, literature evidence and Innovation.
- The ACEB will oversee the following
  - a. The Clinical standard operating protocol (SOP) which would be prepared by the individual departments and sent to the ACEB for ratification.
  - b. The academic calendar for the upcoming academic year for the undergraduate students would be made in conjunction with the heads of the department of the basic sciences and the clinical branches.
  - c. Interdisciplinary and other short-term courses which would enhance their clinical skills be offered to the students within the Institution. Programs that are already being conducted by the individual departments will continue as per its previous schedule and formally ratified in the next meeting.
  - d. The teaching and learning principles with which Dental education is imparted to the students.
  - e. To coordinate with other relevant committees to ensure that the highest standards of Dental education are maintained.

With the above points discussed, the meeting was brought to a close by the member secretary.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 2

Venue – Board Room, Administrative Block

Date -12/06/2017

The second meeting the ACEB was called to order by the member secretary Dr.K.V. Arun and the following members attended the meeting.

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Vikraman.B
3. Prof. Dr. Jayakrishnakumar.S
4. Prof. Dr. Jayaraman.P
5. Prof. Dr. M.K.Anand
6. Prof. Dr. Ramya Arun
7. Prof. Dr. Anand. B
8. Prof. Dr. Swarna Alamelu

#### AGENDA -1

- Dr. Uma Devi, member ACEB had collated the information which was sent by the feedback committee based on the academic feedback obtained from the students, teachers and the management to the ACEB.
- Based on the above, the following points/ agenda were taken up for discussion.
- The theoretical concepts be more specific in nature with better A-V support for the undergraduate students.
- It was felt that there was a need for additional courses viz. interdisciplinary, curriculum enrichment and value-added courses for both the undergraduate and post graduate students.
- Dr. Jayanthi, Member suggested that there is a need for the Academic board to coordinate with the members Board of Studies (BoS) of the Institution who will in turn, raise concerns regarding the curriculum content to the University.

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- It was agreed upon that Dr. Jayanthi would coordinate and convey the suggestions of the ACEB to the BoS members with regard to the curricular aspects from time to time and she agreed that she would be the coordinator for the same. She is presently a member of the Board of studies for MDS in the Tamilnadu Dr. MGR medical University.
- Dr. Ramya Arun, member ACEB brought to the notice of the forum that there was a need for uniformity in the academic distribution of course contents. So there arose a need for an academic calendar. She has volunteered to take up steps for coordination and preparation of the same.
- It was also resolved by the members of the board that there was need for identification of slow learners and special measures be instituted to improve their understanding.
- Dr. Arun said that such remedial measures should be integrated into the academic calendar itself.

## AGENDA -2

- It was decided that the following Interdisciplinary courses in the following topics would be conducted within the Institution for the undergraduate and post graduate students. A couple of these courses are on- going ones as they were started earlier itself.
  1. Auto immune diseases: Investigation and management – It is conducted by the departments of Oral Medicine and Radiology, Oral and maxillofacial pathology and Oral surgery. It is intended for the third and fourth year of undergraduates and PG students of the collaborating departments.
  2. Oral Implantology: An Interdisciplinary approach  
This would be conducted by the Departments of Periodontics, Prosthodontics and Oral and Maxillofacial surgery.
  3. Management of Endodontic -Periodontal Lesions  
This is for the benefit of the Interns and the post graduate students of the Department of Endodontics and Periodontology, which would be conducted by the two Departments.
  4. Principles of Odontogenic Infection management  
This course will be conducted for both the undergraduate and post graduate students of all disciplines. This will be conducted by the Departments of Oral and maxillofacial surgery, Periodontics along with the basic sciences departments of pathology,



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microbiology and pharmacology. this would span across 10 weeks, with each week as a module.

## 5. Pulpal management of young permanent teeth.

This is aimed for both UG and PG students of all disciplines, which will be conducted by the departments of Pedodontics and Conservative dentistry and endodontics.

- The contents and framework of the courses will be decided by the Teaching faculties of the respective / collaborating departments which would be conducting it.

### Subject Related Courses

- It was also resolved that the subject related certificate courses would be conducted by the Departments of Oral and maxillofacial surgery, Oral medicine and radiology and Oral and maxillofacial pathology in the following topics:

1. Advanced Implantology – for the benefit of PG students and faculties who are practising basic implantology. It would comprise of 6 modules and the duration of each would be about 12 hours.

## 2. Biostatistics

This is intended for the benefit of the first year PG students across all departments. This will be conducted by the Department of Oral pathology. The duration of the course is of 12 weeks with a module each week.

## 3. CBCT Technology and application

This would be conducted by the Departments of Oral medicine and Diagnosis and Oral and Maxillofacial surgery for the third year, final year BDS students and Interns and PG students. This would be a 12-week course.

## 4. Precancer – Cancer

This would be conducted by the Department of Oral and maxillofacial pathology, for both the UG and PG students.

- The course template, contents and certificates will be designed by the departments conducting the program and subsequently ratified by the ACEB.

### Additional Courses

- The ACEB has advised on the need for programs that would be of additional benefit to the undergraduate students which would help towards their employability and life





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skills. In this regard, it was resolved to conduct curriculum enrichment and value -added courses.

➤ The following curriculum enrichment courses were put forth and ratified by the ACEB.

1. Gender equality and sensitization program

2. This program is intended for the UG and PG students and Teaching and non -teaching faculties. The course co coordinators are Dr. Santana, Dr. Sangeetha and Dr. Aparna. It comprises of 5 lectures.

3. Women empowerment and entrepreneurship program

This program is intended for the UG and PG students and Teaching and non -teaching faculties, which would be conducted on the International Women's Day. The course co coordinators are Dr. Santana and Dr. Madan Kumar. It would comprise of 5 lectures.

4. Tobacco cessation program

This program is intended for the UG and PG students and Teaching and non -teaching faculties, which would be conducted on the Anti -Tobacco Day. The course co coordinators are Dr. Santana and Dr. Madan Kumar. It would comprise of 5 lectures.

5. Environmental conservation program

This program is intended for the UG and PG students and Teaching and non -teaching faculties, which would be conducted on the World nature Conservation Day. Dr. Madan Kumar would be the coordinator for the course which would have about 5 lectures.

➤ It was also decided that the following value-added courses be offered to our students

➤ 1. Communication and public speaking - The course plan would be for 8 weeks.

➤ 2. Tamil foundation course – the course plan consists of 10 lectures.

1. Disaster management - The course plan would be for 8 weeks

2. English foundation course- The course plan would be for 8 weeks

➤ The curriculum enrichment program and the value-added courses would be handled by the respective field experts from Jaya Engineering College and Jaya School, units of the Jaya group of Institutions.

➤ The Tobacco cessation program and the disaster management program would be handled by the faculties of the departments of public health dentistry and oral and maxillofacial surgery respectively.



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- The course contents would be devised by the respective field experts and sent to the ACEB for ratification.

With the above agendas discussed, the meeting was drawn to a close by the member secretary.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

### MINUTES OF ACEB / DEU MEETING – 3

**Venue – Board Room, Administrative Block**

**Date –22/ 01/2018**

The meeting was called to order by the member secretary Dr.K.V.Arun and the following members of the academic board were present.

Chairperson – N.S.Azhagarasan

Member Secretary – K.V.Arun

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Jayanthi.M
3. Prof. Dr.Vikraman.
4. Prof. Dr.Jayakrishnakumar.S
5. Prof. Dr. Swaminathan.R
6. Prof. Dr.Ramya Arun
7. Prof. Dr.Anand. B
8. Prof. Dr.Swarna Alamelu

#### AGENDA -1

- The first agenda which was taken up for discussion was regarding the results of the university examination held in the year August 2017. The pass percentage was about 76%.
- The members of the board felt that while the results themselves are satisfactory in terms of the pass percentage for both the undergraduate and post graduate students, there was a lack of understanding in the clinical applicability of many topics.

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- It was brought to the attention of the board by the members that learning be made more participative with the students being exposed to the more contemporary clinical training methods.
- Dr. K.V. Arun suggested that the internal clinical evaluation of the student to be done following the OSCE/OSPE pattern which is a time-tested assessment method for clinical skills in dental education and the members agreed to it unanimously.

## AGENDA -2

- Dr. Umadevi collated the feedback regarding the outcomes of the interdisciplinary and certificate courses conducted for the previous year and was taken up for discussion in the meeting.
- The courses seem to have created a positive impact amongst the students and the faculties.
- The consensus of the Board was that the number of such courses offered need not be increased at this point of time.
- It was further suggested that the same courses be continued / repeated for 5 years considering their validity and importance for future clinical practice.

## AGENDA- 3

- Dr. Vikraman volunteered to coordinate with Dr.Veni Ashok with regard to the identification and institution of remedial measures for the slow learners. The average percentage of slow learners were about 5-7%.
- It was resolved that the action plan that would be taken in this regard be substantive and could stand the test of time.



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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 4

Venue – Board Room, Administrative Block

Date – 18/06/2018

The meeting was chaired by Dr. Azhagarasan, convened by the member secretary and the following members attended the meeting.

Chairperson – Prof. Dr. N.S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Jayanthi.M
3. Prof. Dr. Vikraman.B
4. Prof. Dr. Jayaraman.P
5. Prof. Dr. Swaminathan.R
6. Prof. Dr. M.K.Anand
7. Prof. Dr. Ramya Arun
8. Prof. Dr. Swarna Alamelu

AGENDA-1

- The meeting was called to order by the chairperson.
- There was also a detailed discussion on the learning methodologies to be employed for students. Dr. Swarna Alamelu had suggested that the students could be categorised into the three following categories:
  - A. those exceeding the expectations
  - B. those meeting expectations
  - C. those developing to meet the expectations.

It was suggested by Dr. Ramya Arun that the Higher Order Thinking Skills (HOTS) and Innovative Thinking methods be employed for Category A, Evidence Based

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learning and Experiential learning for category B and project based learning and Role play for the Category C or slow learners.

- The academic performance of the students could be improved with these differential teaching methodologies.
- The need for internal assessment and re- assessment to the existing structure of the course be strengthened.
- Dr. B. Anand brought to the notice of the Board that following suggestions from the previous meeting, the implementation of the OSCE pattern was carried out and seems to give greater application to the students.
- Dr.K.V. Arun expressed concerns over the academic and curricular aspects being more exam oriented rather than being clinically applicable for the well -being of the patients.
- Dr.Jayakrishna Kumar and Dr.M.K.Anand brought to the attention that learning at PG level has become technology based when it comes to newer techniques and procedures rather than conceptual in nature.
- It was resolved by the Board that attempts would be made to impart conceptual understanding of the pathology involved and the technology being utilized before actually being put to clinical use.
- Dr. Jayanthi suggested that this practice be internally put to use in the clinical society meetings that is being held at regular intervals. The same will be communicated verbally to all the Heads of the Departments.

### AGENDA -2

- Dr.Umadevi informed the board that one set of Interdisciplinary courses had got completed and it was beneficial to the students. From the feedback obtained, it was felt that it would be more helpful to the students if they have some background information about the courses.
- The validity and the practical benefits from the value added and curriculum enrichment courses were discussed. It was agreed upon that these courses were proving beneficial to students especially to those who were in need of enhancement of soft skills and improvement in their self-confidence. So, it was decided to continue these courses in the same manner as it was originally conceived.

With the above discussion, the meeting was brought to a close by the member

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

### MINUTES OF ACEB/ DEU MEETING – 5

Venue – Board Room, Administrative Block

Date – 21/01/2019

The meeting was chaired by the chairperson, called to order by the member secretary and following members attended it.

Chairperson – Prof. Dr. N.S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

Members

1. Prof. Dr. Jayanthi.M
2. Prof. Dr. Vikraman.B
3. Prof.Dr.Jayakrishnakumar.S
4. Prof.Dr.Jayaraman.P
5. Prof.Dr. Swaminathan.R
6. Prof. Dr.M.K.Anand
7. Prof.Dr.Ramya Arun
8. Prof.Dr.Anand. B

AGENDA-1

- The first agenda taken up for discussion was regarding the performance of the students in the previous year university examination. The overall pass percentage was about 88% which is a good improvement from the earlier year.
- Dr. Vikraman brought to notice that the implementation of the various teaching methodologies was proving to be effective.
- The past academic performance of the last two years during which the ACEB was constituted and was in force was brought to discussion.
- On self-evaluation of the performance of the ACEB, the members felt that while the committee has been proactive in rectifying the areas that needed

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academic aspects which is primarily the teaching learning process, not enough has been done to the basic structure of the course.

- In this regard, Dr. Jayanthi said that she would interact with the Board of studies members from our Institution as the term of the present one would be nearing completion and a new Board of studies of the university would be formed soon.
- Dr. Ramya Arun informed the ACEB that the academic calendar is being put to use and is of help in proper scheduling of the classes and in effective administration of the curriculum.
- The Board felt that there should be greater interaction of the Basic sciences with the clinical specialities. It was resolved that members put their mind to it and come up with innovative suggestions to achieve the same.
- It was also resolved that considering the dynamic nature of the committee's activities and the constant need for fresh and newer ideas, members of the committee be changed every 5years.

### AGENDA – 2

- It was also brought to notice that there was a strong need for strengthening the research activities within the institution and not just as Post graduate dissertations. To this end, staff research activities and collaborations with other external institutes and industry be encouraged.
- Dr. Swarna Alamelu has volunteered to closely interact with the Research Committee and keep the board updated about the difficulties that are presently faced by the faculties of the Institution to take up extra mural projects.

With these points discussed, the meeting ended with a vote of thanks proposed by Dr.K.V. Arun, member secretary.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 6

Venue – Bord Room, administrative office block

Date - 17/ 06/ 2019

The Academic and Curriculum Enrichment Board /Dental education Unit of Ragas Dental College and Hospital was convened with the following members:

Chairperson – Prof. Dr. N.S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Jayanthi.M
3. Prof. Dr. Vikraman.B
4. Prof. Dr.Jayakrishnakumar.S
5. Prof. Dr.Jayaraman.P
6. Prof. Dr. Swaminathan.R
7. Prof. Dr.M.K.Anand
8. Prof. Dr.Ramya Arun
9. Prof. Dr.Anand. B
10. Prof. Dr.Swarna Alamelu

- The meeting was called to order and member secretary started the meeting with a note of appreciation to the members of the ACEB/DEU for being regular and constantly striving to improve the overall academic performance of the Institution.
- Based on the reports obtained from the feedback committee, Dr. Umadevi informed the Board that the central library and the department library may be improved upon so that intra departmental reading and learning can be made effective.
- Dr. B. Anand volunteered to coordinate with the library secretary Dr. Sangeetha so as to ensure that sufficient copies of the most used UG books be placed in the department library for easy reference of the students.

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- In the previous meeting it was resolved by the Board to come up with innovative ideas to bridge the gap between the basic sciences and the clinical specialities to enhance the conceptual understanding.
- To this end, there were a few suggestions by the members and it took shape under the guidance of our eminent member secretary Dr. K.V. Arun that right from the first year of under graduation, the student would be exposed to the clinical specialities.
- In this regard, it was further decided that the students will be posted briefly i.e. once in a week to each of the clinical departments for an hour, where they could understand and apply the theoretical aspects of basic sciences - Especially anatomy and physiology. The board would put forth this to the IQAC and Governing council to be implemented at the earliest.
- Dr. Vikraman informed the ACEB that the remedial classes are continued to be taken for the slow learners and found it to be effective.

### AGENDA -2

- In keeping with the resolution of the previous meeting regarding strengthening the research activities of the faculties, a few projects have been initiated between the Institution and other research facilities and companies. The proposals were presented to the IEC of the college and due approval was obtained.  
Collaborative projects have been achieved in this regard with Dr. ALM PG Institute of Basic Medical Sciences, campus of Madras University, Hubert Enviro Care Pvt Ltd and Department of Biotechnology, SRMIST, SRM university.

With this, the meeting was ended with a vote of thanks proposed by Dr. K.V. Arun.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 7

Venue – Board Room, Administrative Block

Date - 06/01/2020

The meeting was chaired by Dr. Azhagarasan, called to order by the member secretary Dr.K.V. Arun and the following members were present.

Chairperson – Prof. Dr. N. S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

#### Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Jayanthi.M
3. Prof. Dr. Vikraman.B
4. Prof. Dr. Jayakrishnakumar.S
5. Prof. Dr. Jayaraman.P
6. Prof. Dr. Swaminathan.R
7. Prof. Dr. Anand. B
8. Prof. Dr. Swarna Alamelu

#### AGENDA

- The meeting began with a discussion on the results of the university examinations that were held in Oct 2019. The UG pass percentage was about 66%. This is because of the fact that there only about 40 students who appeared for the final year BDS examinations.
- Dr. Vikraman informed the board that the previous format of remedial measures was good enough and it was decided that the same would continue in the coming academic year too.
- Dr. Jayanthi brought to the notice of the Board that the restructuring of the curriculum contents could be taken up to the university through the members of tl

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BoS in July 2019. Dr.K.V. Arun, Head, Department of Periodontics, Dr. K. Ranganathan, Head, Department of Oral and Maxillofacial pathology and Dr. P.D. Madan Kumar, Head, Department of Public Health Dentistry from our college are a part of the BoS of the university for term of 3 years from July 2019.

- Dr. Umadevi informed the board that based on the feedback obtained, the various additional and enrichment courses had helped the students who had passed out in the previous years and found employment in private sector and those who had started their own practice.
- Dr.K.V.Arun brought to the notice of the Board that a Memorandum of Understanding has been established between the Department of Periodontics, Ragas Dental College and Hospital and Griffith University, Australia. This was appreciated by the Board and this would largely be of benefit to both the PG students and the faculty in broadening their knowledge.
- Dr. Swarna Alamelu informed the board that the Department of Scientific and Industrial Research (DSIR) certification for recognition of the institution as a SIRO (Scientific and Industrial Organization) was renewed for another period of three years. This was shared by the research committee to the ACEB.
- The collaborative research projects that were ongoing with external institutes and companies were proving to be useful to both the PG students and the faculties.
- The meeting ended with a vote of thanks proposed by the chairperson.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

### MINUTES OF ACEB/ DEU MEETING – 8

Venue – Board Room, Administrative Block

Date -06 /04/ 2020

The meeting was convened and called to order by the secretary, Dr.K.V. Arun and the following were present. The meeting was conducted as per the prescribed COVID safety norms.

Chairperson – Prof. Dr.N.S.Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

#### Members

1. Prof. Dr. Umadevi. M
2. Prof. Dr. Vikraman. B
3. Prof. Dr. Swaminathan. R
4. Prof. Dr. M. K. Anand
5. Prof. Dr. Ramya Arun
6. Prof. Dr. Swarna Alamelu

#### AGENDA

- At the outset of the meeting, the unprecedented crisis following the COVID outbreak was discussed.
- It was resolved that safety concerns would be paramount and all guidelines as laid down by the University /Dental council of India and the State government would be strictly adhered to.
- The various modalities of conducting lecture classes were discussed in the absence of physical classes for the UG students and also in keeping in view some of the safety concerns expressed while using the digital mode, it was resolved that the lectures would be taken using Zoom and Google Meet platforms depending on the convenience of the teaching faculty and students.

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- It was also decided that periodic assessments would also be held in the online mode, with the pattern of the assessment to be made more objective than descriptive.
- It was resolved that the PG students would attend the college as per the Governmental norms, but would carry out only essential treatment procedures as prescribed by the regulatory authorities.
- All the interdisciplinary, subject related certificate programs, curriculum enrichment and value-added courses would continue to be conducted in online mode.
- It was resolved that the ACEB would closely monitor the situation following the prescribed regulations of the statutory bodies from time to time.
- The conduct of the university exams for the undergraduate students were also discussed in the meeting. It was resolved that the exams would be conducted in the same manner as per the University/ DCI norms.
- The staff members of the respective departments would be informed that the necessary model and clinical photographs etc would be kept in readiness for conducting the university practical/ clinical examinations instead of handling patients.
- It was however resolved that the clinical exams for the Post graduate students would be held with patients using appropriate COVID protocols as per the University /DCI guidelines and the prevailing regulations issued by the statutory authorities.
- While we wait for the prevailing uncertainty over the lockdown and other issues to be sorted out, the meeting was adjourned and brought to a close.



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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

### MINUTES OF ACEB/ DEU MEETING – 9

**Venue – Board Room, Administrative Block**

**Date - 19/ 01 / 2021**

The meeting was called to order and the following members were present.

Chairperson – Prof. Dr. N.S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Vikraman.B
3. Prof. Dr. S.Jayakrishnakumar
4. Prof. Dr.Swaminathan.R
5. Prof. Dr.M.K.Anand
6. Prof. Dr.Ramya Arun
7. Prof. Dr.Swarna Alamelu

AGENDA

- The meeting expressed dismay over the continuing threat of the pandemic. The meeting was held physically, but keeping in mind with the social distancing norms.
- All the previously discussed theory and clinical protocols would continue to be followed for both the undergraduate and post graduate students. Additionally, evaluation of the student progress would be continued in online mode in an objective manner using google forms etc.
- The university exams were conducted in December 2020 for both the UG and PG students. The clinical exam for the PG exams were conducted on patients as per protocols put forth by university/DCI guidelines.

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- The UG students did their clinicals on preclinical models and photographs as per the guidelines issued.
- There was no report of any untoward incidence or surge in the number of COVID - 19 cases in the campus amidst the students because of the stringent protocols followed.
- The pass percentage of the UG examination stood at about 86% which was a very satisfactory result considering the unprecedented situation that we were put into.
- Dr. Jayakrishnakumar brought to the notice of the board that the students coped up well to the online mode of teaching despite some initial hiccups.
- Dr. Umadevi had informed the board that most of the additional courses would be coming to an end by this year and the ACEB to interact with the various heads of the departments to finalize on the next set of programs.
- Dr. Jayaraman informed the Board that the emphasis on the COVID-19 vaccination to be done not only to our students and staff, but to the community as well through outreach programs. This was acknowledged by the Board.
- The PG students have resumed their routine clinical work with all due safety precautions as per the governmental guidelines.

The meeting ended with a vote of thanks proposed by the member secretary Dr.K.V.Arun.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 10

Venue – Board Room, Administrative Block

Date - 19 / 07/ 2021

The meeting was convened and called to order by the member secretary. The following members were present.

Chairperson – Prof. Dr.N.S. Azhagarasan

Member Secretary - Prof.Dr.K.V.Arun

#### Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr.Jayanthi
3. Prof. Dr. Vikraman.B
4. Prof. Dr.S.Jayakrishnakumar
5. Prof. Dr. Swaminathan.R
6. Prof. Dr.M.K.Anand
7. Prof. Dr.Ramya Arun
8. Prof. Dr.Swarna Alamelu

#### AGENDA

- As the crisis of the second wave has abated, increased efforts would be made to conduct the course in a hybrid mode with increased physical presence in both theory and clinical postings.
- The challenges faced during the course and examinations especially the conduct of clinicals was also discussed in some detail as it involved the handling of patients by the final year undergraduate and post graduate students.
- As most of the exams were held on pre-clinical models and in a non – aerosol generating manner in the previous academic year, there was no report of any undue incidence of

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COVID outbreak amongst the students. Therefore, it was resolved that the same pattern be followed in future should the pandemic be continued unabated.

- Both the Interdisciplinary and the subject related certificate courses were also switched to hybrid mode with more of physical ones especially the ones which involve hands on training.
- The curriculum enrichment and the value-added courses continued to be conducted in online mode considering the safety protocols for the larger number of students who attend these programs.
- The theory classes for the UG students, by and large has gone on without any major lag in the delivery of the intended syllabus despite the shifts in the mode of the classes – from physical to online and to the hybrid one.
- Dr. Jayanthi brought to the attention of the board the challenges faced by the PG students in carrying out their dissertation work due the two waves of the COVID-19 pandemic. It was resolved that due representation would be made in this regard to the university through our BoS members.
- Since there was a delay in the start of an academic year for the UG students, this could well be carried on to the coming year too. It was resolved that the same would be communicated to the Heads of all the departments especially for the students of the clinical years (3rd and 4<sup>th</sup> BDS) with regard to their OP schedule and handling of patients.
- With this, the meeting was brought to a close with a vote of thanks.

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## RAGAS DENTAL COLLEGE AND HOSPITAL

### CURRICULUM COMMITTEE

#### MINUTES OF ACEB/ DEU MEETING – 10

**Venue – Board Room, Administrative office block**

**Date -07 / 02 / 2022**

The Academic and Curriculum Enrichment Board /Dental education Unit of Ragas Dental College and Hospital was convened with the following members:

Chairperson – Prof. Dr. N.S. Azhagarasan

Member Secretary - Prof. Dr.K.V. Arun

Members

1. Prof. Dr. Umadevi.M
2. Prof. Dr. Jayanthi.M
3. Prof. Dr. Vikraman.B
4. Prof. Dr.Jayakrishnakumar.S
5. Prof. Dr.Jayaraman.P
6. Prof. Dr. Swaminathan.R
7. Prof. Dr.M.K.Anand
8. Prof. Dr.Ramya Arun
9. Prof. Dr.Anand. B
10. Prof. Dr.Swarna Alamelu

- The undergraduate exams were conducted in the month of December 2021 and the results were published by the university in January 2022. The overall pass percentage was found to be satisfactory. Though there were intermittent switching of the mode of classes from online to physical and hybrid, the overall performance of the students was found to be good. However, conceptual understanding seems to have taken a backseat and it was resolved to address this issue once the normalcy is restored.

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- A fresh academic year began in February 2022 with both the theory and clinicals being completely physical after the stabilization of the third/ omicron wave of COVID.
- In response to the multiple representations made to the university, the final year PG students of the ongoing academic year got an extension for the submission of their dissertation. However, there was no word regarding time of commencement of the examination for them from the university.
- A new academic year began for the I year PG students in the month of November 2021.
- It was decided that the additional courses would continue in the present academic year of 2022-2023 too.
- The next set of courses would be ratified by the ACEB , after obtaining inputs from the departments and with due consultation with all the heads of the departments.
- Considering the nature of the activities of this committee, it was proposed earlier itself that it would be a dynamic one and will have afresh set of minds every 5 years. In this regard, a proposal has been sent to the IQAC for constitution of a new Board.
- The chairperson thanked all the members and the secretary for their selfless contribution to the Board in the last 5 years and especially in the trying times of the pandemic. The meeting was drawn to an end with a vote of thanks proposed by the member secretary.

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